

The Annual Quality Assurance Report (AQAR) 2014-15



Government Degree College Sarkaghat (H.P)

Submitted to



विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, **Bengaluru - 560 072**, India

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2014-15

1. Details of the Institution

1.1 Name of the Institution

GOVERNMENT DEGREE COLLEGE SARKAGHAT

1.2 Address Line 1

P.O. & TEHSIL SARKAGHAT

Address Line 2

City/Town

DISTRICT MANDI

State

HIMACHAL PRADESH

Pin Code

175024

Institution e-mail address

gcsarkaghat-hp@nic.in

Contact Nos.

01905-230004

Name of the Head of the Institution:

RATTAN CHAND KAUSHAL

Tel. No. with STD Code:

01905-230004

Mobile:

9418480075

Name of the IQAC Co-ordinator:

CHANCHAL KAUSHAL

Mobile:

9418480075

IQAC e-mail address:

iqac.rntgcs@gmail.com

1.3 NAAC Track ID

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

NAAC/DS/RK/64-EC/2013 dated 9 July, 2013

1.5 Website address:

www.rntgcs.com

Web-link of the AQAR:

<https://iqac.rntgcs.com/AQAR2014-15.pdf>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C++	68.15	2005	2005 - 2010
2	2 nd Cycle	B	2.11	2013	2013 - 2018
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC

12/06/2006

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2013-14 submitted to NAAC on (18/10/2018)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women
 Urban Rural Tribal
 Financial Status Grant-in-aid UGC 2(f) UGC 12B
 Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)
 TEI (Edu) Engineering Health Science Management
 Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University
 University with Potential for Excellence UGC-CPE
 DST Star Scheme UGC-CE
 UGC-Special Assistance Programme DST-FIST
 UGC-Innovative PG programmes Any other (*Specify*)

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="13"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="---"/>
2.3 No. of students	<input type="text" value="---"/>
2.4 No. of Management representatives	<input type="text" value="---"/>
2.5 No. of Alumni	<input type="text" value="----"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="2"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="Nil"/>
2.8 No. of other External Experts	<input type="text" value="2"/>
2.9 Total No. of members	<input type="text" value="17"/>
2.10 No. of IQAC meetings held	<input type="text" value="1"/>
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="1"/> Faculty <input checked="" type="checkbox"/>
	Non-Teaching Staff <input checked="" type="checkbox"/> Students <input checked="" type="checkbox"/> Alumni <input checked="" type="checkbox"/> Others <input checked="" type="checkbox"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If yes, mention the amount	<input type="text" value="-----"/>
2.13 Seminars and Conferences (only quality related)	
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC	
Total Nos.	<input type="text" value="NIL"/> International <input type="text" value="NIL"/> National <input type="text" value="NIL"/> State <input type="text" value="NIL"/> Institution Level <input type="text" value="NIL"/>
(ii) Themes	<input type="text" value="-----"/>

2.14 Significant Activities and contributions made by IQAC

<ul style="list-style-type: none"> • Formulation for plan of action for spending RUSA grants. • More ways to engage students in community services by NSS and NCC participation. • Emphasise on empowering women staff and girl students by women grievance redressal-cum counselling cell. • Class Seminars and Remedial classes. • Red Ribbon Club formation for awareness among students <i>vis a vis</i> AIDS • Upgradation of Library by subscription to e-books/ journals (INFLIBNET). During 2014-15, 36 books purchased of worth Rs. 9,542/- and the library has also been linked with INFLBIET for e-books and e-journals and e-magazines.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. To promote participation of faculty in faculty development programs and to promote research.	<ul style="list-style-type: none"> • Two papers by the faculty were published in national journals.
2. To focus on extra co-curricular activities for the students.	<ul style="list-style-type: none"> • Two students were selected in HPU basket ball (men's) championship and later participated in the inter-university basket ball championship in Banur, Punjab. • Cadets Anil Sharma and Meher Singh received Silver medal ship attachment camp in Mumbai. 11 cadets participated in P.N.S.C-I and got second position in NCC • A 7 day NSS camp was organised from 03-01-14 to 09-01-14 in which a rally was held on "BETI HAI ANMOL" theme and campus beautification was also carried out.

	<ul style="list-style-type: none"> • Nine Rovers and eleven rangers trained in the camp conducted by Govt. college Dehri in Feb 2015.
3. To conduct awareness sessions on employment for students.	<ul style="list-style-type: none"> • IDBI federal Insurance, Chandigarh organised a placement awareness drive in which they conducted mock interviews of 30 students and spread awareness on the required skills and qualities for employment.
4. To set up the newly constructed building in to an additional functional block	<ul style="list-style-type: none"> • The new Science block building was made functional by 2014 and classes for science faculty are conducted here and a functional multipurpose auditorium is also available in the building
5. Celebration of important days	<ul style="list-style-type: none"> • Hindi Diwas was organised on 14th Sept., 2014 under the Chairmanship of Prof. R. C. Kaushal on the theme 'Varatman mai Hindi Bhasha ki Dasha aevam Disha'. On this day Debate and Poetic competition was held.
6. Financial assistance to the students belonging to the weaker sections of the society as an equity initiative under RUSA scheme	<ul style="list-style-type: none"> • A grant of Rs. 75015 /- received under RUSA Equity Initiative Scheme which was spent on purchase of books and bus passes for SC, ST, IRDP and OBC students.
7. Arrangements for training programmes to be imparted to the students of BBA and BCA.	<ul style="list-style-type: none"> • 7 BBA students took industrial training in Chandigarh at S.T.N software solutions pioneers in Industrial training institute.

**Academic Calendar of the year has been attached as Annexure I.*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	2			
UG	3		2 (BBA & BCA)	
PG Diploma			1 (PGDCA)	
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	5		3	

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	7
Trimester	0
Annual	1

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The CBCS implemented w.e.f. session 2013-14 by the University was also followed in current session 2014-15.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	34				

2.2 No. of permanent faculty with Ph.D. 11

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
										19

2.4 No. of Guest and Visiting faculty and Temporary faculty 09 ----- 05

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			
Presented papers		2	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

ICT was used to enhance the quality of education in the institution

2.7 Total No. of actual teaching days 140
during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Mid-term tests (exams), class tests, assignments, seminars and presentations in addition to End Semester examinations have been introduced in accordance with HPU as continuous comprehensive evaluation.

2.9 No. of faculty members involved in curriculum restructuring /revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop ----- ----- -----

2.10 Average percentage of attendance of students 80%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Sc Ist	527					100%
B.A Ist	299					100%
B.Com Ist	120					100%
B.Sc. IInd	184					70%
B.A.IInd	186					94.2%
B.Com. IInd	137					65.75%
B.Sc.IIIrd	129					98.71%
B.A.IIIrd	115					80.83%
B.Com.IIIrd	100					100%
M.A Economics	30					100%
M.A Pol.science	37					100%
BBA	54					53%
BCA	57					47.12%
PGDCA	31					65.08%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC monitor and evaluate teaching and learning process as by taking the feedback from teachers, parents and students.

2.13 Initiatives undertaken towards faculty development: The faculty was encouraged to participate in seminars, conferences and workshops to enhance their knowledge and skill.

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	12	4		1
Technical Staff	4	2		

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC motivated students to attend employment workshops conducted by industries.
- IQAC regularly keeping a check on college authorities to provide all necessary infrastructural support including access to online resources and admissible leave for carrying out research.
- The college authorities inform and encourages the faculty members to apply for research, paper presentations, project grants from UGC and DST
- A project work is carried out by the students of final year/ semester of graduation in different departments based on e-research on field work.
- The teachers of the institution are allowed and encouraged to participate in national/international conferences in their respective subjects. The government has also allowed 14 days' special leave to the teachers in a year for the participation and paper presentation in conferences.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-----	-----	-----	-----
Outlay in Rs. Lakhs	-----	-----	-----	-----

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-----	-----	-----	-----
Outlay in Rs. Lakhs	-----	-----	-----	-----

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-----	01 [Indian Chemical Society]	-----
Non-Peer Review Journals	-----	-----	-----
e-Journals	-----	-----	-----
Conference proceedings	-----	-----	-----

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (<i>other than compulsory by the University</i>)				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		1			
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-----
	Granted	-----
International	Applied	-----
	Granted	-----
Commercialised	Applied	-----
	Granted	-----

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
-----	-----	-----	-----	-----	-----	-----

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level	<input type="text" value="---"/>	State level	<input type="text" value="---"/>
National level	<input type="text" value="---"/>	International level	<input type="text" value="---"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="---"/>	State level	<input type="text" value="1"/>
National level	<input type="text" value=""/>	International level	<input type="text" value="---"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="---"/>	College forum	<input type="text" value="1"/>		
NCC	<input type="text" value="1"/>	NSS	<input type="text" value="1"/>	Any other	<input type="text" value="---"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- International AIDS day was celebrated on 1st December 2014. Red Ribbon Club formation for awareness among students *vis a vis* AIDS.
- From 3rd to 9th Jan 2014 a 7 days camp of NSS was held in which “BETI HAI ANMOL” awareness rally was conducted. Campus beautification was also carried out as part of this.
- Van Mahotsav was celebrated by planting trees in the college campus, jointly organised by NCC, NSS and other students.

Criterion – IV**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	20 Acres			
Class rooms	15			
Laboratories	08			
Seminar Halls	01			
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)	29,72,735/-	69,825/-		30,42,560/-
Others				

4.2 Computerization of administration and library

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4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	12,116	----	32	8588	12148	-----
Reference Books	1,346	-----	04	954	1350	-----
e-Books	Accessed through INFLIB NET					
Journals	06					
e-Journals	Accessed through INFLIB NET					
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	36	02	Available	02	02	01(No.of computers =04)	07	-----
Added	-----	-----	-----	-----	-----	-----	-----	-----
Total	36	02		02	02		07	0

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- | |
|--|
| <ul style="list-style-type: none"> Teachers and students were imparted knowledge of Internet in IT lab. |
|--|

4.6 Amount spent on maintenance in lakhs :

i) ICT	<input type="text" value="-----"/>
ii) Campus Infrastructure and facilities	<input type="text" value="20.28"/>
iii) Equipments	<input type="text" value="0.69"/>
iv) Others	<input type="text" value="-----"/>
Total:	<input type="text" value="20.97"/>

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- The students were provided career oriented guidance and technical support.
- Students were encouraged to use more e-research and IT skills by providing them free access to the IT lab in addition to the traditional methodology of oral presentation and transparencies.

5.2 Efforts made by the institution for tracking the progression

The progress of all activities of the students is duly monitored and maintained by the college and students are rewarded at the annual function of the institution.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2284	63	----	18

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men	No	%	Women	No	%
	893	37.7		1472	62.3

No	%
1472	62.3

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1441	538	27	228	--	2234	1671	430	44	220	-----	2365

Demand ratio 0.58%↑

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Students were provided support in terms of timely information about competitive exams. For this purpose a large number of books/newspapers /magazines are made available in the library.

No. of students beneficiaries

5.5 No. of students qualified in these examinations: **Data not available**

NET SET/SLET GATE
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- NCC students were given information about different Army recruitments by NCC program officer.
- Information about various carrier and placement related information was displayed on the notice board from time to time for the benefit of the students.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Shyam classical group of Industries Pvt. Ltd.Gurgaon	10		02
Home Placement Co. Ltd. Hamirpur	08		
IDBI Federal Insurance Chandigarh	30		

5.8 Details of gender sensitization programmes

Women grievance Redressal-cum-Counselling cell was formed which helps in checking complaints of female students, female staff teaching and non-teaching and redressing them time to time.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
1.Kalpana Chawla Scholarship	35	345000/-
2.Scholarships for SC/ST/IRDP/OBC	SC=156	SC=617503/-
	ST=02	ST=7296/-
	OBC=50	OBC=138360/-
	IRDP=156	IRDP=187200
3.Dile Ram memorial Scholarship	02	2000/-
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The institution aims to achieve excellence through education and training, to chart out a path for the rural youth to reach their potential and serve the nation. The mission statement of the institution is:

- **Vision:** Our Vision is to become a preferred institute and a hub of academic and professional activities so that the students of rural background may have state of the art quality education at their door steps.
- **Mission:** Our Mission is to make students grow personally and professionally to their full potential and to inculcate in the students the right values, attitude, skills and knowledge needed for success in life.

6.2 Does the Institution has a management Information System

The Academic and Administrative data is stored in computers to evaluate, analyse for further work of the institution. There is no other MIS specifically for managing these activities. These are carried out manually.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The University Prescribed curriculum is followed by the college and is strictly adhered to. The university reforms and redesigns the curriculum from time to time.

6.3.2 Teaching and Learning

There is one smart classroom available in the college. In the future the institution hopes to increase the number of smart classrooms to enhance the learning experience of the students. The faculty and students are encouraged to use these classrooms to improve the quality of teaching and learning.

CBCS implemented from the last year aiming to redefine the curriculum and keeping pace with the liberalization and globalization in education by providing interdisciplinary approach to the education system.

6.3.3 Examination and Evaluation

Examinations and evaluations are conducted according to the rules laid down by the university and these are strictly adhered to. Evaluation process consists of house tests, class tests and sometimes oral tests. This is also supplemented by internal assessment system which is totally transparent and impartial. After completion the results are displayed on the notice board for a stipulated period for students to raise any doubts if any. The HP University to which the institution is affiliated keeps on reforming the evaluation process from time to time.

In the Choice Based Credit System (CBCS), the assessment is made semester- wise. Each semester does have 15–18 weeks of academic work which is equal to 90 teaching days. Each course is assigned a certain credit. When the student passes that course, he earns the requisite number of credits based on that course. The students can earn credits according to their pace. There is a continuous evaluation of the student not only by the teachers but also by the student himself.

• **Grading:** UGC has introduced a 10-point grading system as follows:

O (Outstanding): 10

A+ (Excellent): 9

A (Very-Good): 8

B+ (Good): 7

B (Above-Average): 6

C (Average): 5

P (Pass): 4

F (Fail): 0

Ab (Absent): 0

6.3.4 Research and Development

Majority of teaching staff are involved in research and development. They by participate in national/international conferences. The government has allowed teachers 14 days special leave to the teachers in a year for the participation and paper presentation in conferences.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Students and teachers have free access to library and INFLIBNET and IT labs. IT lab is well furnished with computers to be used by students and faculty members. Steps have also been taken to enhance internet connectivity by providing Wi-Fi facility in the college campus. During session 2014-15 Rs. 13,74,042/- has been spent to develop infrastructure.

6.3.6 Human Resource Management

The state government has already framed service rules which manage the Human Resources of the college. Various welfare schemes and facilities are available for employees and to the students. The human resource is also managed by institution from local PTA fund.

6.3.7 Faculty and Staff recruitment

The teaching faculty is recruited by the HPPSC and appointed by the department of higher education, Govt. of Himachal Pradesh.

Temporary faculty and support staff are engaged by the college through local PTA.

6.3.8 Industry Interaction / Collaboration

To increase industry interaction and collaboration, the institution organized educational tours and industrial visits for the students. Industrial trainings are given to BBA students in external locations / field projects in the session 2014-15.

6.3.9 Admission of Students

Admission is strictly based on Merit. A merit list is prepared and displayed. The process is totally transparent and is systematically administered on roll-on basis. A roster is formed on the applicable norms and policies of reservation standards for students. A relaxation is available for SC/ST and disabled candidates if any. The institution ensures a relaxation in fees for girls, IRDP and differently abled students. "Career and guidance cell" and admission committees help the students to choose the courses of their own interest.

6.4 Welfare scheme for

Teaching	As per H.P Govt. norms and policies		
Non teaching	As per H.P Govt. norms and policies		
Students	Scheme	No. Of students	Amount
	1 Kalpana chawala	23	3,45,000/-
	2 Scholarship for SC/ST/IRDP/OBC	SC=156	6,17,503/-
		ST=02	7296/-
OBC=50		1,38,360/-	
IRDP=156		1,87,200/-	
2 Dile Ram Memorial Scholarship	02	2000/-	

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

After the implementation of Choice Based Credit System (CBCS) following developments took place in examination and evaluation system: Semesters: In the Choice Based Credit System (CBCS), the assessment is made semester wise. Each semester does have 15–18 weeks of academic work which is equal to 90 teaching days. There is flexibility in course adoption and earning credits.

- Credit system: Each course is assigned a certain credit. When the student passes that course, he earns the credits which are based on that course. If a student passes a single course in a semester, he does not have to repeat that course later. The students can earn credits according to his pace.
- Credit transfer: If for some reasons, he cannot cope with the study load or if he falls sick, he has the freedom to study fewer courses and earn fewer credits and he can compensate this in the next semester.
- Comprehensive continuous assessment: There is a continuous evaluation of the student not only by the teachers but also by the student himself.
- Grading: UGC has introduced a 10-point grading system. Semesters: In the Choice Based Credit System (CBCS), the assessment is made semester wise. Each semester does have 15–18 weeks of academic work which is equal to 90 teaching days. There is flexibility in creating the curriculum and assigning credits based on the course content and hours of teaching.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Nil

6.11 Activities and support from the Alumni Association

Nil

6.12 Activities and support from the Parent – Teacher Association

PTA meeting are conducted where the parents are informed about the progress of their wards. PTA helps in generating the funds to improve the infrastructure and pay for the remuneration of temporary staff. PTA from time to time has healthy discussions and new ideas are brought forth toward the development of the institution.

6.13 Development programmes for support staff

The support staffs are given proper training in using the computer resources

6.14 Initiatives taken by the institution to make the campus eco-friendly

NSS, NCC and rovers and Rangers unit engage in tree plantation to make the campus clean and green.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Students and faculty members are given free access to IT lab and library in order to enhance knowledge and skill.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- As per the pattern of CBCS students have been provided access INTERDISCIPLINARY CHOICE OF SUBJECTS. A back up support is given to the students in the form of books
- An interactive community –institution portal has been formed with the help of NSS and NCC.

7.4 Contribution to environmental awareness / protection

- A drive for tree plantation in college campus executed by NSS, NCC and other students.
- Various awareness rallies and campus beautification programmes are undertaken during NSS camp.

7.5 Whether environmental audit was conducted?

Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

STRENGTHS

- ❖ College campus has large area and an ideal location where maximum students can easily approach for studies.
- ❖ College library has number of text books, reference books and magazines which are helpful for those students who can't afford them.
- ❖ College has 37 faculty members
- ❖ College has five main streams for undergraduate students including BBA and BCA and two post graduation programmes are also running along with a diploma in PGDCA course.
- ❖ College has community student interaction portal in the form of NSS which help them implementing their education for social welfare.
- ❖ To create a trained, motivated and discipline youth, college has a NCC unit which help them inculcating leadership and always ready to serve the nation.
- ❖ Students participated in Various cultural, NSS, sports and NCC activities on state level and national level
- ❖ For accommodation of girls Students College has Girls hostel with the capacity of 105 students. Hostel provide all facilities to girl student in the form of hygienic food, water and clean surrounding.
- ❖ To redress the grievances of girl students related to sexual harassment at work place or any other women complaints, Women Grievance –Redressal cum counselling cell is formed in the college to create a congenial surrounding for girl students.
- ❖ A newly constructed science block with an Auditorium where cultural, academic and celebrations are organized. Since it has large capacity sometimes Auditorium is use to conduct exams also.

WEAKNESSES

- ❖ Lack of smart classrooms
- ❖ Rural background of students
- ❖ Lack of teaching faculty
- ❖ Additional requirement of classrooms for smooth conduction of classes
- ❖ Boys hostel and staff quarters are also lacking

OPPORTUNITIES

- ❖ College provide many opportunities to the students for their career and success.
- ❖ Enthusiastic young teachers with research aptitude and promote research culture.
- ❖ Self financing streams to be further strengthened to provide more output in contemporary programmes.

THREATS

- ❖ Poor education background of parents prevents even the high achievers to higher level of employment and learning.
- ❖ Lack of awareness in the society.

8. Plans of institution for next year

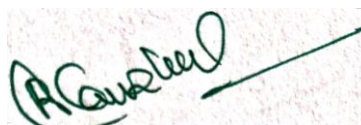
- Upgradation of library and to increase the number of reference and text books
- Engaging more students to community services by NSS, NCC and rovers and rangers.
- Formulation of RUSA
- Environment and ecological avenues will be emphasized in near future
- To develop more ICT labs and classrooms.
- To observe and to celebrate important days.
- To collaborate with various companies and industrial groups to provide placement to the students.
- To encourage students for active participation in sports and cultural activities.
- To provide financial assistance to the students belonging to the weaker sections of the society as an equity initiative under RUSA scheme.
- To encourage teachers for participation and presentation of papers in Seminars and Conferences of International and National repute and publication of papers in reputed journals.

Name: Smt Chanchal Kaushal



Signature of the Coordinator, IQAC

Name: Sh. Rattan Chand Kaushal



Signature of the Chairperson, IQAC

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Academic Calendar for 2014-15

Particulars	Important Dates			
	B.A.	B.Sc.	B.Com	M.A.
Prospectus Available	5 th June	5 th June	5 th June	-----
Last Date of Submission of Application Forms	18 th June	18 th June	18 th June	8 th July
Date of Counseling	20 th June	20 th June	20 th June	10 th & 11 th July
Venue of Counseling	Room No.1-4	Physics & Chemistry Labs	Staff Room	Staff Room
Display of Merit List	20 th June	20 th June	20 th June	15 th July
Last Date for Depositing Dues	11 th -20 th June	11 th -20 th June	11 th -20 th June	17 th July
Regular Classes w.e.f.	21 st June	21 st June	21 st June	21 st July
Admission with Late Fee @Rs. 10 per day	Up to 30 th June	Up to 30 th June	Up to 30 th June	
Change of Subject	Within 10 days from the commencement of teaching work			
Enrolment in NCC/NSS/Sports/Rangers & Rovers/ Red Ribbon Club	Within two weeks from the commencement of the teaching work			
Schedule for the election to the Students Central Association	As per the dates to be notified by the H.P. University			
Applications for the aid out of Students Aid Fund / Book Bank	Up to 25 th August 2014			
Applications for SC/ST/OBC/IRDP	1 st September, 2014 to 30 th September 2014			
Dates of HP University Youth Festival and Sports Events to be Hosted by the College	Would be notified as and when decided by the H.P. University Sports Council			
College Annual Athletic Meet	3 rd Week of November			
Cultural Activities	1 st Week of November			
House Examination(s)	September and March for CBCS and December for Annual Pattern			
Annual Prize Distribution Function	April			
End Semester Examinations	October-November & April-May			
Annual Examination	March 2015			
Vacation Schedule				
Summer Break	20 th May 2014 to 9 th June 2014			
Autumn Break	9 th November 2014 to 13 th November 2014			
Winter Break	1 st January 2015 to 31 st January 2015			
PTA General House Meeting	1 st Week of August			